Kentucky Historical Society Use Agreement

I request one-time authorization to quote or publish/use in facsimile reproduction the following material from the Kentucky Historical Society collections (continue on additional pages if necessary):

Item Ref. #	Item Description	S	ource Collection
o be used in (circle on	ne):		
`	, Web, Exhibit, Presentation,	Video/Film, C	Other (Specify)
roject Title:	,,,	, , ,	(-1))
st. Distribution Size:			
st. Distribution Date:			
also acknowledge that Puotation Policy (page	I have read and I agree to the stipu 2 of this document).	lations in the S	pecial Collections Use and
Signature: (Requestor)			Date:
he Kentucky Historical	Society authorizes one-time use of	of the collection	material specified in this
	g the use of this material, the Kent		
	hority to grant use authorization to ward against the infringement of the		
Signature:			Date:
(KHS staff)			

Requested by:

Name:	
Company/Org.:	
Address:	
City/State/Zip:	
Telephone:	
Fax:	
Email/Web:	

Return completed form to:

Kentucky Historical Society Special Collections & Archives 100 W. Broadway Frankfort, KY 40601

Use and Quotation Policy

Authorization must be granted by the Kentucky Historical Society to use or publish by any means any archival material to which the Society holds copyright. To obtain authorization, users will submit a completed Use Agreement to the Kentucky Historical Society Special Collections & Archives. Fees for all uses, excepting non-profit or other use with the intent to enhance understanding of or appreciation for Kentucky's heritage, will be assessed on a case-by-case basis and added to the cost of reproduction.

Users may not alter, distort, or change in any way the text or the image to be used, unless otherwise authorized by the Society. Researchers are responsible for obtaining permission to publish by any means any material held at the Society but to which the KHS does not hold copyright. The Society is not responsible for any copyright infringement.

Users will not quote or otherwise reproduce in part or in whole any archival material, without citing the "**Kentucky Historical Society**," and without giving explicit written acknowledgement of the collection from which it was obtained, as designated by the Society.

Users will present to the Kentucky Historical Society Special Collections & Archives one (1) copy of any publication using materials held by the Society or will provide any other proof of appropriate acknowledgment and citation as the Society will designate.

Only material that will not be physically damaged by the process of duplication will be copied. The Society reserves the right to withhold permission for the reproduction of any material involving unusual difficulty or great risk to the original.